

*Your Wedding*  
at  
*Brook Meadow Hotel*



  
BROOK MEADOW  
HOTEL



## *Congratulations*

Congratulations on your recent engagement and choosing Brook Meadow Hotel as a possible venue for one of the most important days of your life.

Brook Meadow Hotel is the perfect choice. We offer elegant rural surroundings, first-class facilities and impeccable service.

Whether you are planning a small intimate get together or something larger, we have a variety of options to suit your needs.



Brook Meadow







# *Wedding Ceremonies & Civil Partnerships*

We have four suites that are licensed for the solemnisation of civil ceremonies, plus our unique Wedding Pavilion Island for outdoor weddings.

To make arrangements for a civil ceremony you will also need to contact  
Cherwell Registry Office on 01244 602668

## *Let the Celebration Begin*

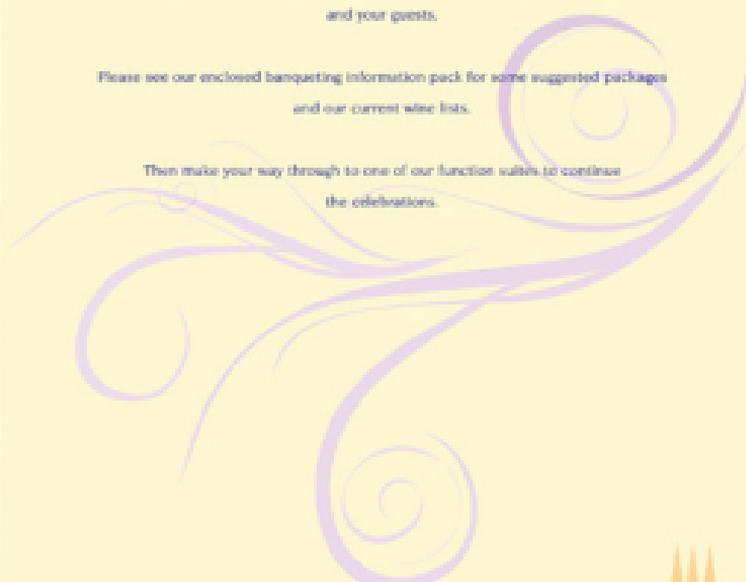
Whatever you decide, should it be a traditional church service or civil ceremony/partnership here at Brook Meadows, welcome your guests with some drinks on the Terrace patio (weather permitting).

## *Drinks Packages*

We are pleased to assist you in selecting the right drinks packages for you and your guests.

Please see our enclosed banqueting information pack for some suggested packages and our current wine lists.

Then make your way through to one of our function suites to continue the celebrations.



## Suites

### **Kensington Suite**

The Kensington Suite has its own private garden and patio area and can seat up to 160 people for a wedding breakfast and 250 people for an evening reception.

### **Buckingham Suite**

The Buckingham Suite is one of the hotel's original rooms, built as a private chapel with an ornate ceiling. It can seat 60 guests for a wedding breakfast and can combine with The Kingsbury Suite to cater for up to 110 guests for an evening reception.

### **Kingsbury Suite**

The Kingsbury Suite has access to a private garden and can seat 50 people for a wedding breakfast and can combine with the Buckingham Suite to cater for up to 110 guests for an evening reception.

### **The Sun Lounge**

The Sun Lounge has a wonderful view of the garden and can accommodate 18 people for a wedding breakfast.

## Room Capacities

Suites	Maximum Numbers
Kensington Suite	160 wedding breakfast 250 evening reception
Buckingham Suite & Kingsbury Suite	60 wedding breakfast 110 evening reception
The Sun Lounge	18 wedding breakfast

Your private use charge covers not only the hire of your chosen suite but also the following:

- Cake table and stand
- Complimentary one night stay on the date of your wedding











## *Menus*

Now that you have welcomed your guests, it is time to continue your celebration.

In order to help you, we have designed the enclosed banqueting menus offering a variety of options from a traditional sit-down wedding breakfast to more informal buffets along with our selected wines and drinks.

All of our suites are licensed for entertainment up until midnight.

Should your celebration continue into the evening, with or without additional guests, you may well need to keep your energy levels up and we would recommend that an evening buffet be served; choice of menus available to suit all tastes.

Should you have your own ideas, please inform us and we will work together with our brigade of chefs to cater to your requests.

To make the right choice of menu, or indeed if you can't make up your mind we invite you to attend a complimentary meal tasting for two people and should you wish to invite some guests to help you make the decision, they are more than welcome to dine with you for a supplementary charge.

Visit the Oxford Hotels and Inns website

[www.oxfordhotelsandinns.com](http://www.oxfordhotelsandinns.com)



## Accommodation

At the end of a long day, your guests may wish to stay and relax without the worry of trying to get home and we are able to offer preferential rates for you and your guests.

## Wedding Services

Whatever your requirements, our experienced staff will be on-hand to discuss your needs for all stages of your day. We understand that planning your wedding can be incredibly stressful, and we believe that by guiding you through the organisation of your day based on our experience you'll be free to enjoy an extra special **hassle-free day**.

Our personal attention to those little extra details, along with the courtesy of our staff, will leave you confident that your day will be an enjoyable and memorable occasion.

Every wedding is unique and our bespoke service will tend to the usual, and the unusual - from planning and wine lists, to seating plans and entertainment.

Here at the Brook Meadow, we pride ourselves on offering a personal and professional service, working with you to make sure that your day turns out just as you dreamed.

To help you, we have compiled a checklist of the information required to ensure that your day runs 'without a hitch'.

We are also happy to recommend the following companies and services that can provide you with all those finishing touches that make your wedding unique such as room decoration, table/favours, chocolate/champagne fountains and entertainers who can make sure that it's a party to remember.

## Terms & Conditions

Please take a few minutes to read our terms and conditions for wedding receptions. If you have any queries, please don't hesitate to contact your Wedding Co-ordinator.







# Wedding Checklist

Name of Bride and Groom: .....

Date of Wedding .....

Venue Required: .....

Number of Guests: Day ..... Evening .....

What time and where are you getting married?

Time ..... Where .....

When do you expect to arrive at The Brook Meadow Hotel? .....

Have you chosen one of our drinks packages or would you like to choose individual items? Yes  Chosen Package .....

No, we have selected our own

What artificial drinks do you want to serve? .....

What wine do you want to serve with the meal? .....

Do you require mineral water on the table? .....

What would you like to serve for the toasts? .....

Are you having a receiving line?

No  Yes  If so, where would you prefer the line to be set? .....

Will you be having a toastmaster or do you require the services of our Management Team? Toastmaster  Senior Manager

Menu Choice

Starter .....

Main Course .....

Dessert .....

Vegetarian .....

Children's Menu .....

Other Special Requirements .....

Do you require a cake knife and stand? No  Yes  Round  Square

Would you like the cake to be served with the wedding breakfast or with the evening buffet? Breakfast  Buffet  Both

Would you like a cash/account bar?

Cash  Account  Restrictions .....

Would you like us to arrange your DJ/Disco? Yes  No

(please contact us for details of charges)

Departure time? .....



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*Avid*  
Photography  
Wedding and Lifestyle Photographers



Avid offer a truly flexible service, using a blend of formal and reportage to suit our clients' needs. We capture the excitement and celebration of your special day, with every detail covered from start to finish. All packages include images on a disk and a high quality Graphistudio Storybook Album.

Website: [www.avidphotography.co.uk](http://www.avidphotography.co.uk) Tel: 01928 730127 Mob: 07803 513098



## Cup o' Dee Bakery

We specialise in bespoke cupcakes for your special occasion.

We can provide a cupcake tower with any design, as well as, mini cupcakes, board favours and matching top cakes.

All our cakes are made to order using the freshest and finest ingredients. Our cakes are decorated with handmade edible designs made to your individual requirements.



Please contact us on 01519484080 or 07919804519 or visit our website [www.cupofdeebakery.co.uk](http://www.cupofdeebakery.co.uk)

# Magic Rabbit

Productions Ltd.



Stephen is a very experienced magician, a member of The Magic Circle and has won a number of Close-up Magic competitions. He is also a highly sought after children's entertainer using magic, puppets and two live rabbits called Hocus & Pocus. Wedding clients have found that having a magician makes their day even more 'magical' and can help to fill in those quieter moments.



For further information and to discuss your requirements:  
Tel: 01244 881462  
email: [steve@oil@mc.com](mailto:steve@oil@mc.com)  
[www.magicrabbitproductions.co.uk](http://www.magicrabbitproductions.co.uk)



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# PINK HEART

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• [mail@pinkheartevents.co.uk](mailto:mail@pinkheartevents.co.uk) • TEL: (0151) 334 4512 •

Photography by

Im@agine  
Studio

Colour Centre  
29 Chester Road  
Ellesmere Port, CH65 9BE

email: [colour-centre@intinworld.com](mailto:colour-centre@intinworld.com)

0151 335 2878

# Notes



# Notes





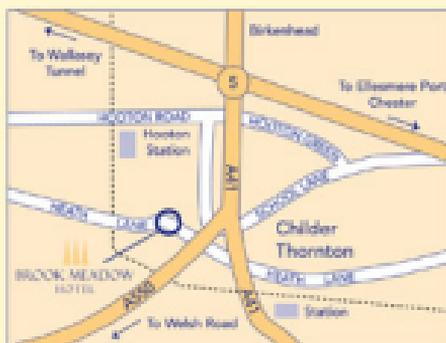
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HOTEL**

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Email: [reception@brookmeadowhotel.co.uk](mailto:reception@brookmeadowhotel.co.uk)

[www.oxfordhotelsand Inns.com](http://www.oxfordhotelsand Inns.com)



### How to find us

#### By Road:

M6, M56 North Wales/Bancom, M53 Liverpool

Exit Junction 5 A41 Chester

Fork Right at Cull Garage onto A550 Welsh Road.

Take 3rd Road on the Right (Heath Lane).

#### Rail

Chester - Liverpool Line. Alighting at Hooton.

#### Air:

Liverpool Airport - 40 Minutes.

Manchester Airport - 90 Minutes.



**OXFORD  
HOTELS & INNS**

The Oxford Hotels and Inns portfolio comprises of around 40 individually-run properties around the UK, each with its own unique style and character.

Details of all of our hotels and inns can be found at:

[www.oxfordhotelsandinns.com](http://www.oxfordhotelsandinns.com)



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